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2 **88/18 Move THAT the correspondence be received – Jude/Zane - carried unanimously**

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4 **5. BOT Annual Work Plan**

5
6 Updated by Jude

7
8 **6. Sub Committee Reports**

9 **• Finance**

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11 **89/18 Move THAT the Board approve payments from 1 to 31 August totalling \$237,630.12 –**
12 **Maree/James - carried unanimously**

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15 **• Property Report**

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17 **90/18 move THAT the Board approves the developed design package of drawings –**
18 **Paora/Darleen – carried unanimously**

19
20 **91/18 move THAT the Board accepts the Heat Pump option for the new classrooms –**
21 **Maree/James – carried unanimously**

22
23 The Board wishes to acknowledge the hard work that has been done by Jude, Trudie and the staff
24 on this project. Congratulations on a job well done.

25
26 **• Health & Safety**

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29 **92/18 move THAT the Business Managers report is received – Maree/Jude - carried unanimously**

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31 **93/18 move THAT the Property, Finance and Health & Safety reports are received –**
32 **Maree/Robyn carried unanimously**

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34 **7. Principals Report**

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36 Annual Plan update

37 Analysis of Variance will be done at the beginning of March 2019 once NCEA results are finalised

38
39 **Gifted & Talented program**

40 Discussion about how this has been developed by Jude, Claire Mahaki, Faculty Leaders and staff.

41 At this stage of our development plan around Gifted and Talented we have had a meeting with
42 parents of identified students and explained to them what is being done to date and what will
43 happen in 2019. This has been Faculty driven at this point in time.

44 The meeting was successful and received well by the parents who attended.

45 Claire Mahaki is the overall co-ordinator for the Gifted and Talented programme and the
46 programme is organic and responsive.

47 The list of students currently identified may change.

48 The Gifted and Talented programme does not exclude other high performing students. A recent
49 example of this is a group of students - gifted and talented, high performing and other students -
50 engaging and competing in a national maths solving problem competition. This will be part of our
51 ongoing curriculum agenda. The new Year 9 & 10 Inquiry option will be offered to all students of
52 all abilities with a focus on thinking skills.

1 Discussion about involvement of wider parent community rather than just parents of selected
2 students.

3 Identification of students follows set criteria and guidelines.

4 A Gifted & Talented program acknowledges students who think differently.

5 The school develops Individual Learning Plans for accelerated learners across the school.

7 PB4L – reinvigorated by a new team.

9 **2019 Timetable proposal**

10 There has been a lot of discussion with SLT and staff about this proposal

11 Year 13 will run on their own timetable and Years 7-12 on a second timetable.

12 Discussion about the proposal to have a shorter learning day on Wednesdays:

13 The benefits of this timetable structure would be for addressing -

14 1. Professional Development needs for staff

15 2. Teacher workload and too many meetings

16 3. To allow for the three schools of WaiCol to meet for the Community of Learning

17 4. The school would be open but not for instruction, e.g. supervised study in the library, sports
18 practices.

19 It would mean the loss of 50 minutes of teaching time per week.

20 The PPTA proposal that has been issued today does nothing to address staff workload or class
21 sizes.

22 This is nothing new in New Zealand schools and does work effectively elsewhere. Used as recreation
23 time/club meetings/sports practices.

25 The Board feels there would be a back-lash from the school community if we attempted to
26 implement this change (early finish) in 2019. It is felt this would especially impact year 7 & 8
27 students.

29 Jude requests that the Board look at developing a strategy to address teacher's workload issues
30 with a view to a change to the timetable in 2020.

33 ***94/18 Move THAT the Principals Report be received – Jude/Darleen - carried unanimously.***

35 **8. Māori Education**

- 37 • Request to defer this report until Term 4

39 **9. Report re Community Engagement Committee & Personnel Committee**

41 Community Engagement – this committee have decided on the purpose of the project and a name
42 for the project (Striving for Success). Discussion also about how communications will be done and
43 what the focus groups should be. A letter has gone to WHS parents and Te Huruhi parents. We
44 have also asked WPS to share with their parent database. Full meeting minutes are available on
45 the share BOT Drive. Darleen will join Community Engagement committee.

47 Personnel Committee – The committee discussed what their role would be and the relationships
48 they will have within the school community. Discussion topics were: Staffing, Employment, Board
49 & PPTA relations, investigation of complaints, staff scholarship, leave requests, appraisal and
50 recruitment. Maree will join this committee.

52 ***95/18 Move THAT these reports are accepted by the Board – Robyn – carried unanimously***

1 **10. Matters Arising and Minutes of Previous Meeting**

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3 **96/18 Move THAT the minutes submitted for the board meeting held on 28 August 2018 are true**
4 **and correct – Robyn - carried unanimously.**

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6 Tim Kay to continue in his role and report again to the Board in 6 months.

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8 **11. AOB**

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10 Zane – regarding the NZCER survey - he has spoken to the PSSP team who are looking at focus in
11 2019 to be very visible around the school and to use Restorative Justice to resolve any issues.

12

13 James presented School Docs programme to the Board. This programme makes the development
14 of policies and procedures much simpler and allows for easy review of the policies and
15 procedures.

16 Our current policies are insufficient and require vigorous review and it is up to the Board to own
17 these policies and ensure they are robust.

18 It was noted that the Standing Orders are also out of date.

19

20 The meeting closed at 9.15pm. The next meeting of the Board of Trustees will be held on Tuesday,
21 27th November 2018 at 7.00pm.