

1 **MEETING OF THE WAIHEKE HIGH SCHOOL BOARD OF TRUSTEES**
2 **TUESDAY 26 SEPTEMBER 2017 at 7.00PM**
3

4 **Present:** Andrew Walters, Robyn Woodall, Maree O'Brien, Paora Toi Te Rangiuiaia, Lisa Smith,
5 Jude Young & Zane Hambly
6

7 Apologies: Emma Musson, Gary Wilton & Rebecca Goodenough
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9 **1. Submissions & Deputations**

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- 11 • Email received from Jenny Rowsell re the land at Hooks Lane. Apologies that she is unable
 - 12 to come along to the meeting tonight.
 - 13 • BOT to email a reply to Jenny explaining that points have been noted and passed onto the
 - 14 Principal for action.
 - 15 • All issues relating to storm water have been passed onto the Ministry and funding has
 - 16 been allocated.
 - 17 • Principal to remind all students that this land is out of bounds, especially climbing of trees.
 - 18

19 **2. Karakia**

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21 Introductions and congratulations to new Student Rep – Zane Hambly
22

23 **3. Minutes of Previous Meeting**

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25 ***86/17 Move THAT the minutes submitted for the board meeting held on 29th August 2017 are***
26 ***true and correct – Paora/Lisa- carried unanimously.***
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28 ***87/17 Move THAT the in-committee minutes submitted for the board meeting held on 29th***
29 ***August 2017 are true and correct – Paora/Robyn carried unanimously.***
30

31 **4. In committee Correspondence**

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33 ***The meeting moved into in-committee at 7.16pm***

34 ***The meeting moved out of in-committee at 7.20pm***
35

36 ***88/17 Move THAT the in-committee correspondence be received – Paora/Robyn carried***
37 ***unanimously.***
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39 **5. Correspondence**

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41 ***89 /17move that the leave for Bill Godbout for 13 days in 2018 is approved – Robyn/Maree***
42 ***carried unanimously***
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44 Andrew has received a follow up email from Grant Carran regarding the results published by
45 Metro Magazine. He has now spoken with a sub-editor at Metro and admits there are
46 inconsistencies with what Metro have published and the actual NZQA results.

47 He will be seeking a correction from Metro on behalf of the Waiheke Community and is thinking of
48 writing to the Gulf News about this matter also.
49

1 He also states that a number of parents are discussing the possibility of establishing an
2 educational trust to support the Waiheke School Boards, principals, teachers and of course,
3 students.

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5 **90/17 Move THAT the correspondence be received – Jude/Maree carried unanimously**

6 7 **6. Marketing strategies**

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9 This item deferred until next meeting in the absence of both Rebecca and Gary.

10 11 **7. Sub Committee Reports**

12 • **Finance**

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14 **91/17 move that the payments from 1 to 30 June 2017 totalling \$236,071.79 and 1 to 31 July**
15 **2017 totalling \$224,173.21 are approved – Zane/Robyn carried unanimously**

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17 Letter from Edtech – query regarding comments under the heading Capital Base. Trudie to
18 respond to the Board about this. .

19
20 **92/17 move that the balance sheet budget prepared by Edtech is approved pending answer to**
21 **the question above - Andrew/carried unanimously**

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23 *Response from Trudie: When the Board accepted the budget at the start of this year we only*
24 *looked at must haves for capital items and settled on \$115,000 knowing we were not spending our*
25 *full depreciation because we were going to do a furniture review and strategic plan this year. We*
26 *need to take into account the classroom refurbishments which will start next year and require new*
27 *furniture and equipment. We also added staff housing to our planning this year. Simply put we*
28 *underspent this year with the expectation of overspending in the future.*
29 *The furniture review will be attached to next year's budget with which we are now starting to*
30 *proceed.*

31 32 • **Property Report**

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- 34 • Obtaining more quotes for Staff accommodation. MOE requirement is that we have 3
- 35 quotes.
- 36 • Paora to remind Piritahi Marae about the letter with regard to the Wharewananga.
- 37 • Re Roofs – Sandra Orr is coming over to WHS in early Term 4 with a list of remedial works
- 38 to be done. At this stage this does not include roofs.
- 39 • Maree yet to contact the Te Huruhi Board to talk about Pool proposal in between the 2
- 40 schools.
- 41 • New water pipes – still possibility of pipes exploding in internal walls. Principal feels
- 42 strongly that the MOE remedial works are not actually fixing problems because existing
- 43 infrastructure cannot cope with new infrastructure going in.
- 44 • Meeting early in Term 4 with MOE.
- 45

46 **93/17 move that the Business Managers report is received – Andrew/carried unanimously**

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48 **94/17 move that the Finance and Property Reports is received – Robyn/Maree carried**
49 **unanimously**

50 51 **8. Principals Report**

52 *including Health & Safety

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- Board to send a letter to Lane Dawson regarding the new Water Fountains.
- New DP Paul Knighton will begin in January 2018.
- Exams in the Hall this time has worked very well. Much easier with regarding to resourcing.
- Student feedback also positive.
- Heating continues to be an issue – must be a plan of action for next winter to ensure adequate heating in the school.
- What are our aspirations with regard to heating?
- Do we as a Board set a brief that we want a sustainable option?
- Do the EECA have advice to offer us?
- Funding for a heating solution comes from our 5YA.
- Lisa has a contact who can look at our current power bills and offer some economical solutions to reduce spending on power. She will send some information to the Principal.
- Question re extension group at Year 10 - How are these kids doing? *Seems to be working well but the exam results will give a clearer picture. Would look at continuing this program in 2018.*
- What happened with MindPlus? *Did not get the numbers – we needed 14 to make this work but had only 5.*

Pastoral Report

- Absences due to sickness are actually a bit less than 2016.
- Zane asked question about the bullying and harassment figures. As a peer mediator he is disappointed with this number. Zane will talk with Tony Sears about this and look at some collaboration with the Peer Mediator team.

95/17 move that the Board's preference is to find a renewable, sustainable heating source for the school moving forward – Maree/Robyn carried unanimously

96/17 Move THAT the Principals Report be received –Maree /Zane carried unanimously.

97/17 Move THAT the Pastoral Report be received –Maree /Zane carried unanimously.

9. Combined Board's Hautu Workshop

- Some options of dates for this full day workshop needed.
- Lisa will look at some possible dates and liaise with all 3 Boards.

10. Board Assurance Statement and Self Audit Checklists

- A new section will be brought along to each Board meeting.
- Section 1 has been completed by the Principal.
- Item 2 can be changed to a 'Yes'
- The Board to read through Section 2 and Section 3 will come to the next Board.

11. Matters Arising

- Meeting set for Thursday, 19th October at 7pm for discussion of Te Reo Maori in conjunction with ERO report. This meeting to include Pita Mahaki & Te Ao Marama Hau.

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- The Bach hospitality dinner – concern that Huhanna and Jan were driving students home after a very long day and a late night. Both were extremely tired. Can we arrange others to drive students home? Principal to speak with Huhanna and ensure there are drivers for these events.

12. General

- The Board would like to formally acknowledge outgoing Student Trustee, Eva Blok for her service to the Board and the School. Letter to be sent to Eva with Board thanks.
- Telecommunications for the Boardroom - to be added to the BOT budget to upgrade the Board room with a screen for video conferencing.
- PD for the Board – several Board members would like to do some PD in various areas. Lisa will coordinate a workshop, to be held here on the Island. Ideas for workshop content to go to Lisa.

Special meeting re Te Reo Maori on 19th October 2017 at 7pm in the Boardroom.
Meeting closed at 8.30 pm