

**MEETING OF THE WAIHEKE HIGH SCHOOL BOARD OF TRUSTEES
WEDNESDAY, 26 JUNE 2019 AT 6.00PM**

Present: Robyn Woodall, Gary Wilton, Maree O'Brien, Jude Young and Brent Simpson.

Apologies: Presley Cox, Grant Duffy and James Petronelli

1. Submissions and Deputations

2. Karakia

3. In committee correspondence

63/19 Move THAT the in-committee correspondence be received – Robyn - carried unanimously

Correspondence

64/19 Move THAT the correspondence be received – Robyn - carried unanimously

4. Sub Committee Reports

- **Finance**

Discussion Points:

- Government Donation Scheme and impact on the current curriculum, e.g. BYOD, Seasports
- Further information will be available from the Ministry in August.
- Finance committee to keep the Board informed on this scheme.

65/19 move THAT the Board approves payments from 1 to 31 May 2019 for \$243,649.64 – Maree/Robyn – carried unanimously

66/19 move THAT the Board accepts the Audit Report – Maree/Jude – carried unanimously

- The Finance committee acknowledges that Grant Duffy's name is missing from the list of Members of the Board of Trustees on page 2 of the document. Trudie Jamieson will inform the auditors of this error.

- **Property Report**

Discussion Points:

- The Property meeting is to remain with Finance Committee for the time being pending discussion by the wider Board about committees.

The meeting moved into in-committee at 6.18pm

The meeting moved out of in-committee at 6.25pm

- **Health & Safety**

Discussion points:

- Fire Alarm system continues to be an issue. Upgrade as part of next 5YA to be investigated.
- Hazard Register – this has been started.

67/19 move THAT the Business Managers report is received – Maree/Robyn carried unanimously

68/19 move THAT the Property, Finance and Health & Safety reports are received – Maree/Robyn carried unanimously

5. Principals Report

Discussion points:

- Wellbeing Survey. The Board will be given the report once completed.
- Inquiry – Blended Curriculum at Years 7-10.
- Timetable changes for 2020 - further discussion with the Board.
- NCEA 2019 – this is not a final document just recommendations.
- SLT meeting with Anne Bailey next week. This is being driven by the leadership issues raised in the Striving for Success document.
- ACM Course (Academic Career Mentoring)
- Invitations to Board members to attend plays and other events/monthly calendar for the Board so they can attend events.
- Good feedback received about Tupu Mai group.

69/19 Move THAT the Principals Report be received – Robyn - carried unanimously.

- School Docs review – Jude to look over the policies up for review prior to meetings to alert Board to points of interest and/or points for discussion.

6. Matters Arising and Minutes of Previous Meeting

70/19 Move THAT the minutes submitted for the board meeting held on 18 June 2019 are true and correct – Jude/Robyn- carried unanimously.

7. AOB

- Steering Committee update – Grant and Gary have started writing the media release for the RFP. This will come back to the Steering Committee and the Board before it is published.
- Governance Manual – Board members need to read and send feedback on this document.
- Suggestion that Board members to set own goals/objectives for their term
- Brenda to update the website with new Board members information.

The Meeting closed at 7.00pm. The next Board meeting will be held on Tuesday, 30th July 2019.