

1 **37/21 move THAT the Board approves the updated Financial Policy for Petty Cash**
2 **reimbursement due to the cessation of cheques – Robyn/James-carried unanimously**
3

4 **38/21 move THAT the Board approves Business Manager Rachael Wheeler to have a**
5 **School Credit Card with \$5,000 limit and to be set up as a USER for the ASB accounts.**
6 **Read access and transfer between accounts - Robyn/Jane carried unanimously**
7

8 **Property Report**

9

10 **Discussion points:**

- 11 • 5 YA property projects are now underway with the new Project Manager
- 12 • Tree felling in the wastewater field
- 13 • New contractor assisting Dave Chamberlain
- 14 • Fencing is still temporary. Principal is following up with the Ministry.
- 15 • Concerns about the mixed message from the Ministry who initially said we
- 16 urgently needed the fence but we are now waiting until July.
- 17

18 **39/21 move that the Board agrees to the disposal of physical SUE reports 2009-13 per**
19 **Ministry of Education records destruction policy - Robyn/James carried unanimously**

- 20
- 21 • **Health & Safety**
- 22 • Concern about the unauthorised visitor who came onto the campus and the
- 23 proposal to increase the signage in order to mitigate this risk. Staff are to be
- 24 reminded to challenge anyone they see on campus who is not wearing a visitor tag.
- 25 • Question as to why Vaping has been included as a Health & Safety issue. The No
- 26 Vaping signs are now legally required around the school. If more is being done
- 27 concerning changing this behavior and managing it, these measures should be
- 28 articulated in the H & S meeting minutes.
- 29

30 **40/21 move that the Business Managers report is received – Robyn/- carried**
31 **unanimously**
32

33 **41/21 move that the Finance, Property and Health & Safety reports are received –Robyn**
34 **/ - carried unanimously**
35

36 **5. Principals Report**

37

38 **Discussion points:**

- 39 • Is Waiheke High School holding an Open Day? Parents have approached Grant
- 40 about this as the Auckland schools are starting to hold their Open Days.
- 41 • Correction made to the Piringakau minutes
- 42 • Tupu Mai – all 3 schools involved in this. Spending time on the Te Ao Haka
- 43 programme. Years 7, 8 & 9 students involved.
- 44 • Accord Day on 13 May. Video by Mere Berryman to be provided to the Board.
- 45 • Nothing from ERO for Term 2
- 46 • Academic tracking – Level 1 and Level 3 tracking well but weak cohort at Level
- 47 2/tracking towards 80% pass rate at L2.

- 1 • Unsettled students – 4 starts in Term 1 due to the lockdowns and Easter towards
2 the end of Term 1.
3 • High absenteeism at Level 2
4 • Three schools Teacher Only Day in Term 3 about Te Tiriti o Waitangi (August)
5 • Maths Faculty Review
6 • 5 AP's doing well and growing in the roles

7
8 **42/21 move THAT the Board will continue work on the Charter development with the**
9 **new Principal from 2022. – Grant/Jane carried unanimously**

10
11 Jane Scorey raised concerns that a parent had regarding bias towards Maori students. This
12 parent was worried that the high number of suspensions means that Maori students are
13 being targeted. This parent would like assurance that Waiheke High School is not
14 discriminating against Maori students and that all teachers, including relievers are treating
15 them the same as pakeha students are treated.

16 The Board would like to thank the whanau for raising these concerns. The Board and
17 school management provide assurances that behaviour is dealt with consistently
18 irrespective of race or gender.

19
20 **43/21 move THAT the Principals Report is received – Robyn/Grant carried unanimously.**

21
22 **6. Minutes of Previous Meeting and Matters Arising**

23
24 **44/21 Move THAT the minutes submitted for the board meeting held on 7 April 2021 are**
25 **true and correct – Robyn/James - carried unanimously.**

26
27 **45/21 Move THAT the in-committee minutes submitted for the board meeting held on 7**
28 **April 2021 are true and correct – Robyn/Jane - carried unanimously.**

29
30 **7. AOB**

31
32 Discussion points:

- 33 • Update on recruitment of new Principal.
34 • After a process of consultation and short-listing, Edsol (Education Solutions New Zealand)
35 has been appointed to run the recruitment process. <https://www.edsolnz.co.nz/index/>
36 • Estimated cost between \$10k and \$14k.
37 • Proposed timeline includes consultation with staff and the community. Applications ready
38 mid to late June with interviews to occur by the end of August.
39 • Both Primary schools are to be included in the process.
40 • Gulf News approached Grant and are keen to run a story about the recruitment of the
41 new Principal.
42 • The Board agrees that James, Grant and Jane continue with negotiations and report to the
43 board. The sub-committee has Board approval to make decisions about this process.

44
45 **8. Board Evaluation – Community Awareness**

46
47 The meeting finished at 8 pm. The next Board meeting is due to be held on Wednesday, 7 July
48 2021.

