1	MEETING OF THE WAIHEKE HIGH SCHOOL BOARD OF TRUSTEES
2	WEDNESDAY, 26 MAY at 6.00PM
3	
4	Present: Robyn Woodall, Jude Young (Principal), Jane Scorey, Gary Wilton, Brent Simpson
5	Paora Toi Te Rangiuaia, Grant Duffy & James Petronelli.
6	
7	Apologies: Maree O'Brien
8	Duccontations & Domitations
9 10	Presentations & Deputations
11	1. Karakia
12	1. Kalakia
13	2. In committee Correspondence
14	2. In committee correspondence
15	07/21 Move THAT in terms of Section 47 of the Local Government Official
16	Information and Meetings Act 1987, the public be excluded from this meeting because
17	the Board wishes to discuss matters relating to staff and students for the reason that
18	discussion of these matters in public would infringe on the privacy of a natural person
19	under Section 9 (2) (a) of the Official Information Act. Robyn – carried.
20	
21	The meeting moved into in-committee at 6.07 pm
22	The meeting moved out of in-committee at 6.09 pm
2324	34/21 Move THAT the in-committee correspondence is received — Robyn/Jude carried
25	unanimously
26	unummousiy
27	3. Correspondence
28	
29	Discussion points:
30	
31	• We have two teams planning to compete at the AIMS Games in Tauranga in September, a
32	mixed netball team and a rugby 7s team. These groups are still working on their Risk
33	Assessment and approval will be requested electronically.
34	 Jane asked about the Equestrian team, who are competing this month, and why there were
35	no RAS for the Board to check. This team, like the Sailing Team, have registered as a
36	Waiheke High School team but the parents take all responsibility for health & safety during
37	the competition. Grant raised concerns about this as they are still competing as Waiheke
38	High School and any issues will reflect on the school.
39	
40	35/21 move THAT the correspondence is received – Robyn/ carried unanimously
41	
42	4. Sub Committee Reports
43	Finance –
44	Discussion reliates
45 46	Discussion points:
46 47	 Three recommendation from the Finance and Property committee. 36/21 move THAT the board approves payment of invoices from 1 March to 30 April
+/	30/21 move that the bould approves payment of involces from 1 march to 30 April

2021 for \$178,138.81 including items over \$5,000 - Robyn/Jane - carried unanimously

1	37/21 move THAT the Board approves the updated Financial Policy for Petty Cash
2	reimbursement due to the cessation of cheques – Robyn/James-carried unanimously
3	
4	38/21 move THAT the Board approves Business Manager Rachael Wheeler to have a
5	School Credit Card with \$5,000 limit and to be set up as a USER for the ASB accounts.
6	Read access and transfer between accounts - Robyn/Jane carried unanimously
7	
8	Property Report
9	
10	Discussion points:
11	 5 YA property projects are now underway with the new Project Manager
12	Tree felling in the wastewater field

- New contractor assisting Dave Chamberlain
- Fencing is still temporary. Principal is following up with the Ministry.
- Concerns about the mixed message from the Ministry who initially said we urgently needed the fence but we are now waiting until July.

39/21 move that the Board agrees to the disposal of physical SUE reports 2009-13 per Ministry of Education records destruction policy - Robyn/James carried unanimously

Health & Safety

- Concern about the unauthorised visitor who came onto the campus and the
 proposal to increase the signage in order to mitigate this risk. Staff are to be
 reminded to challenge anyone they see on campus who is not wearing a visitor tag.
- Question as to why Vaping has been included as a Health & Safety issue. The No Vaping signs are now legally required around the school. If more is being done concerning changing this behavior and managing it, these measures should be articulated in the H & S meeting minutes.

40/21 move that the Business Managers report is received – Robyn/- carried unanimously

41/21 move that the Finance, Property and Health & Safety reports are received –Robyn / - carried unanimously

5. Principals Report

Discussion points:

- Is Waiheke High School holding an Open Day? Parents have approached Grant about this as the Auckland schools are starting to hold their Open Days.
- Correction made to the Piringakau minutes
- Tupu Mai all 3 schools involved in this. Spending time on the Te Ao Haka programme. Years 7, 8 & 9 students involved.
- Accord Day on 13 May. Video by Mere Berryman to be provided to the Board.
- Nothing from ERO for Term 2
- Academic tracking Level 1 and Level 3 tracking well but weak cohort at Level 2/tracking towards 80% pass rate at L2.

- Unsettled students 4 starts in Term 1 due to the lockdowns and Easter towards
 the end of Term 1.
 - High absenteeism at Level 2
 - Three schools Teacher Only Day in Term 3 about Te Tiriti o Waitangi (August)
 - Maths Faculty Review
 - 5 AP's doing well and growing in the roles

42/21 move THAT the Board will continue work on the Charter development with the new Principal from 2022. – Grant/Jane carried unanimously

Jane Scorey raised concerns that a parent had regarding bias towards Maori students. This parent was worried that the high number of suspensions means that Maori students are being targeted. This parent would like assurance that Waiheke High School is not discriminating against Maori students and that all teachers, including relievers are treating them the same as pakeha students are treated.

The Board would like to thank the whanau for raising these concerns. The Board and school management provide assurances that behaviour is dealt with consistently irrespective of race or gender.

43/21 move THAT the Principals Report is received – Robyn/Grant carried unanimously.

6. Minutes of Previous Meeting and Matters Arising

44/21 Move THAT the minutes submitted for the board meeting held on 7 April 2021 are true and correct — Robyn/James - carried unanimously.

45/21 Move THAT the in-committee minutes submitted for the board meeting held on 7 April 2021 are true and correct — Robyn/Jane - carried unanimously.

7. **AOB**

Discussion points:

- Update on recruitment of new Principal.
 - After a process of consultation and short-listing, Edsol (Education Solutions New Zealand) has been appointed to run the recruitment process. https://www.edsolnz.co.nz/index/
 - Estimated cost between \$10k and \$14k.
 - Proposed timeline includes consultation with staff and the community. Applications ready mid to late June with interviews to occur by the end of August.
 - Both Primary schools are to be included in the process.
 - Gulf News approached Grant and are keen to run a story about the recruitment of the new Principal.
 - The Board agrees that James, Grant and Jane continue with negotiations and report to the board. The sub-committee has Board approval to make decisions about this process.

8. Board Evaluation – Community Awareness

The meeting finished at 8 pm. The next Board meeting is due to be held on Wednesday, 7 July 2021.

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