

1 **MEETING OF THE WAIHEKE HIGH SCHOOL BOARD OF TRUSTEES**
2 **TUESDAY 30 MAY 2017 at 7.00PM**

3
4 **Present:** Andrew Walters, Jude Young, Maree O'Brien, Paora Toi Te Rangiuai, Rebecca
5 Goodenough, Emma Musson, Lisa Smith, Robyn Woodall, Gary Wilton & Eva Blok.

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8 **1. Submissions & Deputations**

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10 Paul Walden – Waiheke Local Board Chair

11 Thank you to the Board for allowing Paul to come along and for the service they do for our
12 community.

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 - Local Board feels strongly that Waiheke should have a community pool and several reports are available that identify the opportunities that have already been identified for this to happen.
 - 60% of use would come from school aged children under 15.
 - Robust discussion is needed between many parties to push ahead with this proposal.
 - Andrew confirmed that the position of WHS is the same as has been declared in the past. Still open to dialogue. The WHS BOT have requested that Gary Wilton approach the Te Huruhi Board to try and open communication there also.

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23 ***42/17 move THAT the Board of Trustees would like to thank Paul Walden for coming and***
24 ***speaking this evening – Andrew/carried unanimously.***

25
26 Alex Lee – Ministry of Education – Project Delivery Manager/Capital Works Northern

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28 Alex is a supporting lead in developments both here and in approx. 38 other schools across the
29 North of NZ.

30
31 Current water issues:

- 32
 - Positive tests for e-Coli
 - Decayed infrastructure

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35 Redevelopment:

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 - New Bore
 - Completion of sewage plant
 - New lift
 - Remedy for current water

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- The drinking water for WHS comes from 2 bores and a combined tank farm with Te Huruhi Primary School. (Te Huruhi also collects roof water). The water flows between these 2 supplies but this has now been cut off.

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 - Bores closed off.
 - No roof water being used at present.
 - Only water being used at the moment is being brought onto the site.
 - The Ministry will be covering all costs that arise from these water issues.
 - WHS now has 3 clear tests but testing will continue in the meantime. Does not appear to be further contamination.

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 - When e-coli first found the school community was informed immediately.

- 1 • The MOE started immediate engineering reviews once they were informed of the
- 2 contamination as contractors were already onsite looking at the bore at the time.
- 3 • Contractors working currently to replace all in ground reticulation.
- 4 • Varying qualities of tanks onsite and intention is to replace each tank. It is Alex's opinion
- 5 that all our tanks will need replacing.
- 6 • UV and water filtration systems have been replaced. These work in tandem/same process
- 7 at Te Huruhi.
- 8 • Yes the water is safe but the temporary drinking water will still be brought onsite for the
- 9 time being. Bottled water will also be brought onsite as a backup for any children who do
- 10 forgot bottles.
- 11 • Tanks – most likely PVC tanks for the new tanks. Tanks that still require use in the
- 12 meantime have been cleaned.
- 13 • New drinking fountains will be installed.
- 14 • Showers in the Recreation Centre are running from the current water onsite and that
- 15 water has been tested and is clear. Students have been advised that they should not open
- 16 their mouths when showering.
- 17 • New Bore – currently RFQ. Two sites have been identified but still awaiting actual results
- 18 from the well drillers.
- 19 • Bore likely to be operational by July.
- 20 • All tanks will be replaced by mid-July and several will be replaced within the next 2 weeks.

21
22 Regarding water collection options:

- 23 • 3 treatment points for all water collected, including roof water.
- 24 • Not relying on 1 collection point only.
- 25 • Regular maintenance programme.
- 26
- 27 • Currently old pipes are being dug out by and under B2. Repairs will be done block by
- 28 block and outdated septic systems will be decommissioned.
- 29 • Secure work areas are being set up where the contractors are working.
- 30 • Fresh water reticulation will be a combination of above and below ground with some
- 31 pipes being strapped under the A block deck.
- 32 • Alex has been given delegated authority to get this fixed to an extremely high standard.
- 33 The Ministry are here to support the school and appreciates the support given by the
- 34 school also.
- 35
- 36 • Hand sanitiser dispensers are to be fitted in all bathrooms around the school. Ministry will
- 37 assist with covering costs of this.

38
39 Questions from the Board:

- 40 • The Waiheke community are asking if we have excrement in our drinking water. Is that
- 41 what caused the contamination?
- 42 • Alex replied that the source of contamination has not been located but he does not
- 43 believe excrement in the water to be the cause.
- 44 • Alex has written a press statement to the Gulf News today.
- 45 • The MOE will remain in close communication with both Jude and Trudie at all stages of the
- 46 work.

47
48 The Board would like to thank Alex for his comprehensive outline of the work that is being

49 proposed and being done now.

50 51 **2. Karakia**

1 **3. Minutes of Previous Meeting**

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3 **43/17 Move THAT the minutes submitted for the board meeting held on 11th April 2017 are true**
4 **and correct – Rebecca/Emma carried unanimously.**

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6 **44/17 Move THAT the in-committee minutes submitted for the board meeting held on 11th April**
7 **2017 are true and correct – Emma/Rebecca carried unanimously.**

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9 **4. In committee Correspondence**

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11 **The meeting moved into in-committee at 8.12pm**

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13 **The meeting moved out of in-committee at 8.19pm**

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15 **46/17 move THAT the in committee correspondence is received - Paora/Robyn carried**
16 **unanimously.**

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18 **5. Correspondence**

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20 **47/17 Move THAT the Board approves the Bronze Hillary Award Qualifier Camp for June 2017 –**
21 **Andrew carried unanimously**

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23 **48/17 move THAT the Board approves the Year 8 Blue Light PCT Challenge trip for November**
24 **2017 Paora/Jude – carried unanimously**

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26 **49/17 move THAT refreshment leave for Neil Johnson for 2018 is approved – Andrew - carried**
27 **unanimously**

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29 With regard to the PPTA Secondary Teacher’s Study Award application from Anton Forde. Neither
30 the Principal nor the Board Chair have been given any opportunity to read the application in full.

31
32 **The Board recommends that Jude read the application and that Anton and Jude then meet to**
33 **discuss further.**

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35 **50/17 Move THAT the correspondence be received – Rebecca/Maree carried unanimously**

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37 **6. Sub Committee Reports**

38 **• Finance**

39 Edtech will be coming to the next Board meeting on 27th June.

40 Andrew spoke with the auditors/they are comfortable with the schools finances.

41 Andrew took the opportunity to ask about our surplus. They say it is unusually high and that other
42 schools probably have 50% less than we do.

43
44 **51/17 move THAT the board approves the payments from 1 to 31 March totalling \$471,104.81**
45 **and payments from 1 to 30 April 2017 totalling \$198,894.99. Jude/Maree – carried**
46 **unanimously.**

47
48 **52/17 Move THAT the Finance Committee report be received –Paora/Robyn carried unanimously**

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50 **• Property Report**

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52 New classroom designs discussed

1 The staff affected have been consulted at every step.

2
3 **53/17 move THAT the Board endorses the layout of the new classrooms. Maree/Robyn – carried**
4 **unanimously**

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6 Re: Community Pool

- 7 • Maree felt that the WCPS were pushing for the High School to identify an area for Geotech
- 8 testing.
- 9 • The WHS BOT would like to get Te Huruhi back into the conversation and Gary will
- 10 approach Board members about this.

11
12 Staff Housing options

- 13 • Hand out from Maree with housing options.
- 14 • 2 bedroomed and at least one 3-bedroomed house

15 What are the next steps?

- 16 • Board members to consider their preferences regarding design/style etc.
- 17 • Consent process?
- 18 • Jude would like to discuss the plans with contacts at MOE. They could offer advice.
- 19 • What does the housing need to do for us?
- 20 • Is the housing a stepping stone to further housing on the Island?
- 21 • Current properties at Alison Road are available for 1 year to new staff.
- 22 • Being in a position to offer housing for teachers will be a draw card for WHS.
- 23 • Emma to canvass staff about what they might like to see in staff housing.
- 24 • Timing? Could we have something ready by early next year?
- 25 • Staff housing is a Board asset - owned by the Board and maintained by the Board.

26
27 **54/17 Move that the Property Committee report be received – Robyn/Paora carried**
28 **unanimously**

30 **7. Principals Report (including Health & Safety)**

- 31
- 32 • English Faculty Review has just been completed.
- 33 • Reviewing all EOTC paperwork.
- 34 • Jude has been notified that ERO will be here in August.
- 35 • RSA have offered an Outward Bound scholarship which will begin this December.
- 36 • Annual Spirit of NZ scholarship has also been given to the school.
- 37 • Applied for Local Board funding for Duke of Edinburgh.
- 38 • Tracking results updated by Kevin Wilson
- 39 • An MMA has been allocated to a staff member to track the 6th Subject students
- 40 • Possibility this will continue at Level 2, pending review.
- 41 • Also tracking being done on the students who are working at higher levels across other
- 42 year groups (e.g. Year 10 doing Level 1 Maths).
- 43 • *Question re 6th subject – will this be offered across the cohort in future? Students win a*
- 44 *place in the 6th subject through hard work and teacher input. There will always be some*
- 45 *students who will be excluded from doing 6 subjects. In all cases, there is consultation with*
- 46 *students and parents.*
- 47
- 48 • Pastoral report – attendance continues to be an issue. Large numbers of families do take
- 49 kids out to go overseas during term time. The school cannot prevent this but it is actually
- 50 illegal.
- 51

- 1 • WaiCol – Jude has been voted onto the appointments committee. The appointments
2 committee must appoint a Lead Principal. The appointments committee will be made up
3 of 3 Board chairs or deputy chairs, a member of the Kuaka and the appointed Principal
4 (Jude Young).
5
6 • The appointments committee needs to be convened now so that the placements are
7 confirmed for the beginning of next year.
8

9 **55/17 Move THAT the WHS Board agrees that members of the appointment committee for the**
10 **Lead Principal and Lead Teacher of the WaiCol is made up of the Chair or deputy chair of the 3**
11 **School boards – Andrew – carried unanimously.**
12

- 13 • H & S minutes to be circulated to the Board after the meeting on Thursday 1st June.
14

15 **56/17 Move THAT the Principals Report be received – Robyn/Emma carried unanimously.**
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17 **8. ERO**

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19 Over the last year the school has tracked our ERO guidelines closely.

20 School Evaluation Indicators have been given to the Board and the Board has been to look over
21 these indicators.

22 Middle Managers – knowledge and responsiveness to the indicators within Faculties

23 Faculty websites are being updated at present.

24 New rules around Risk Management for all EOTC including anything onsite, e.g. outdoor Science
25 experiments.

26 Changes to Teacher Registration Criteria.

27 Differentiation within the classroom

28 Hautu – expected to be undertaken in Term 2.
29

30 The Board will meet on Tuesday, 25th July for an ERO meeting.
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32 **9. Matters Arising**

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34 The Board would like to formally thank Jude, Trudie and Adam for all their work on the water
35 issue. The matter has been dealt with extremely well and the school community kept informed.
36

37 ***The meeting moved into in-committee at 8.59pm***

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39 ***The meeting moved out of in-committee at 9.11pm***
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41 **10. General**

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43 A Circus has enquired about renting the school fields in the summer holidays, 2018. Is the Board
44 happy for Andrew to obtain form information?

45 The Board requests that Andrew follow up with the circus group.
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47 **Meeting closed at 9.12pm**