

MEETING OF THE WAIHEKE HIGH SCHOOL BOARD
THURSDAY, 30 JUNE at 6:00PM

01. **Present:**

02. Robyn Woodall, Mikaere October (Principal), Jane Scorey, Ella Singh (Student Rep), James Stainton, Paora Toi Te Rangiuiaia & Brent Simpson (Staff Rep)

03.

04. **Apologies:**

05. Gary Wilton, Nick Crawford, James Petronelli

06.

07. **Absent:**

08.

09. **1. Karakia**

10.

11. **2. In-Committee Correspondence and General Correspondence**

12.

13. *39/22 Move THAT in terms of Section 47 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this meeting because the Board wishes to discuss matters relating to staff and students for the reason that discussion of these matters in public would infringe on the privacy of a natural person under Section 9 (2) (a) of the Official Information Act. Robyn/Mikaere - carried unanimously*

14.

15. **Discussion points:**

16. There is no In-Committee Correspondence for this meeting.

17. In General Correspondence: The board looks at the role returns and an email regarding staff voting in the union.

18.

19. *40/22 Move THAT the board approves the General Correspondence received - Robyn/Mikaere carried*

20.

21. **3. Sub-Committee Reports**

22.

23. **Property & Finance**

24. **Discussion points:**

25. Updates from the recent Finance & Property Meeting on 22 June are as follows...

26. The MOU has now been signed and returned from Te Huruhi Primary School.

27. Regarding the school's water bore, there is a recommendation to the board that the school install a carbon filter at a cost of \$8,321. The carbon filter will remove the after taste of any chlorine from the tap water. The Business Manager will speak with Te Huruhi Primary School about sharing the cost of the new carbon filter with Waiheke High School.

28. When Michael Stride (Senior Property Manager of the MoE) came to visit WHS he questioned if the school really wanted to spend a half a million dollars to complete the upgrade of the Hospitality Commercial Kitchen - a proposal brought forward by the previous Principal, Jude Young.
29. After much discussion, Mikaere October and Rachael Wheeler are asking the board to consider putting the Commercial Kitchen Project on hold until they can create a proposal for a STEM Academic Pathway Plan. This new proposal would include smaller upgrades to the current Hospitality Kitchen, a STEM Lab and an upgrade of our Sport Facility Grounds. Mikaere October, Rachael Wheeler and Demelza Round will work together to assess the greatest priorities for the school and present the new proposal to the Board - potentially at our next Board Meeting in August.
30. The board briefly discusses how this new proposal may end up including a more minor upgrade to the current Hospo Kitchen, an Academic Learning Space for both Science and Tech, in combination with a Creative Space for ongoing projects. Mikaere explains, by spreading our money further, this new idea would benefit the entire school as our role increases, rather than simply a small number of students in one particular area.
31. Regarding the mothballing of classrooms: The plan is to not spend any more money on upgrading classrooms we are not using. We will close off (mothball) these empty classrooms and only make quality changes to the current classrooms we do use.
32. Mikaere is going to assess what to do about D Block.
33. Regarding School Donations, these trickle in throughout the year.
- 34.
35. ***41/22 Move THAT the Board approves the payment of invoices from 1 May to 31 May 2022 for \$60,035 plus GST - Mikaere/Brent carried***
- 36.
37. ***42/22 Move THAT the Board approves the Finance & Property Meeting Minutes dated 22 June, 2022. - Robyn/Mikaere carried***
- 38.
39. ***43/22 Move THAT the Board approves the installation of a carbon filter to remove the chlorine taste from the water supply for \$8,321 plus GST - Paora/Robyn carried***
- 40.
41. ***44/22 Move THAT the Board approves the replacement of the Fire Doors in the hall including the surrounding building works for \$15,875.00 plus GST - Paora/Jane carried***
- 42.
43. ***45/22 Recommendation to the Board that the Commercial Kitchen Project is on hold until WHE and OCT develop alternative plans for either a STEM Lab or a resurfacing of the tennis courts with artificial turf. These plans will be presented to the Board at a later date. - Robyn/Mikaere. The Board carried unanimously.***
- 44.
45. Health & Safety
46. Discussion points:
47. There are no questions regarding the minutes from the H&S Meeting dated 17 June, 2022

48. **4. The Principal's Report**

49. **Discussion points:**

50. The Principal's Report shows that Term 2 has seen a lot of sickness among staff and students. In saying that, we only rostered Year 12-13 students home once for 1 week during Term 2.
51. Mikaere is pleased to offer our new teacher, Dulcie Barker, a Fixed Term Full-time position.
52. Tanique Deacon will get an offer to become the new Academic Dean.
53. Tony Sears has taken back managing relief and scheduling all our relievers.
54. In order to work on attendance, Mikaere has reintroduced weekly meetings with Deans in addition to Whanau Teacher meetings.
55. Nathan Wallis was invited to present at the school. He engaged our senior students by speaking about the teenage brain, depression and anxiety. His presentation was well received.
56. Our school wide Matariki celebrations took place on 23 June. Mikaere said this was his best day as an educator - ever! It was a great time with incredible performances by both teachers and students, ending with our hangi. Next year let's look at some ways to include whanau from our community, we have a whole year to come up with a plan.
57. We have students attending our Year 9 Mountain Trip next week from July 4-8, this is another long standing tradition.

58.

59. **The Academic and Pastoral Reports**

60. **Discussion points:**

61. The Academic Report showcases the work Mikaere has done with James Stainton around tracking and the new Red (we're not meeting our goal), Amber (needs work), Green (we're on target) RAG flagging system.
62. We have to acknowledge that Mikaere has high academic goals for our students. He has set the bar high at 92% . We're currently tracking a little lower, at 85% which is not concerning at this point in the year.
63. As far as attendance, we are currently sitting at 77.1% . We need to remember that last year every student was marked as 'present' during all the lockdowns. We're a small school and this year all it would take would be 5-6 students from one cohort to be away to sway our attendance numbers.
64. Tony Sears will begin advertising for a new Attendance Officer. We have funds set aside from Covid Grants to put towards truancy management. We are looking for someone who knows our community well, is happy to do home visits and is often around our school.
65. Overall the pass rates will be good this year, we are tracking at 85% in Levels 2-3.
66. Other Projects Update: Mikaere knows some whanau are going off island for sport. Rebecca Rose and Mikaere October are currently developing a strategic plan related to sport. We know Waiheke High School will never be the best in sport due to our small size and our isolation, however, we can remain competitive.

67. As far as creativity, we have a great opportunity to uniquely bring in value where other schools cannot. We have a large creative community here on the island with many talented artists making a living from their craft. We are investigating what we have the capability to offer.
68. The School's new marketing scheme is coming along really well with recent social media posts and news articles like the one about Gill Sellem's academic award.
69. Mikaere held a Zoom Meeting with the community this week. There were 30 attendees, even 2 from overseas - Singapore and the UK. Feedback was very good with parents saying "In all honesty, we weren't considering WHS as an option but we're considering it now."
70. As far as our 5 year Academic Statistics, we sit very well. There is misinformation out there that we are not an academic school. James Stainton points out, we should also showcase the fact that we are 7% above the national average through our social media channels.
71. Mikaere speaks to the fact that ERO will be working with us for the whole school year and WHS is required to submit a Board Assurance Statement to ERO. Mikaere's co-worker (from his previous school) advised us to gather all our school policies and procedures and upload them digitally onto Schooldocs. We have some procedures that are very unique to our school i.e. our Relief Procedure where teachers receive credits for covering additional classes. ERO gives us an opportunity to go through all our current policies and procedures, scrap everything we don't need and digitally display the up-to-date policies via Schooldocs. We want to be transparent and have everything accessible online for our community, whanau and students.
72. The strategic plan for Maori students is a priority for Mikaere. He feels this plan should not exist separately from the overall WHS plan, it should be one and the same. The school is lucky to have Pita Mahaki and Mikaere feels we can make much better use of Pita's skillset.
73. Jane speaks to the morning meetings that used to take place with the Maori Department and the Whanau Hui that used to take place twice per term. Unfortunately, these meetings stopped during Covid and they really need to start up again. There is discussion about adding these back in regularly.
- 74.
75. *46/22 Move THAT the Board Approves the Principal's, Academic and Pastoral Reports - Jane/Paora carried.*
77. **5. Minutes from the Previous Board Meeting**
78. **Discussion points:**
79. There were no In-Committee Meeting Minutes from the meeting dated 25 May, 2022. The board approves the previous meeting minutes.
- 80.
81. *47/22 Move THAT the board meeting minutes submitted for the board meeting held on 25 May 2022 are true and correct. - James S / Robyn carried.*
- 82.
83. **6. Agenda Items:**
84. **RAS Form for AIMS Games All Teams 2022 and Rotorua Trip 2022**

85. International Department Report June 2022
86. Board Election - Full Service or Do It Yourself estimates
87. Discussion points:
88. Two international students from Germany will be arriving from overseas in July. These students chose to come and study at Waiheke High School. James Stainton points out that this is a great opportunity for us to let the community know there is an international element to WHS.
89. Maz, the International Director from the Mount, visited us last week and had a chance to meet with Michelle Barber. In future, WHS might be able to take some of our students down to the Mount.
90. *48/22 Move THAT the board approves the overnight school trip to AIMS Games 2022.
- Jane/James S, the Board carried unanimously.*
- 91.
92. *49/22 Move THAT the board approves the overnight school trip to Rotorua.
-Jane/James S, the Board carried unanimously.*
- 93.
94. *50/22 Move THAT the board approves a full service election run by My School Elections
- Robyn/James S, the Board carried unanimously.*
- 95.
96. Meeting closed at 7:23pm with a karakia.

The next Waiheke High School Board Meeting is scheduled for 24 August, 2022.