

Meeting Minutes of the Waiheke High School Board

Wednesday 28 June 2023 at 6:00pm

Present:

Mikaere October (Principal), Carmen Parahi, Jayme Kitiona, Ella Singh (Student Rep), James Petronelli, Rebecca Daly-Peoples, Nesrin Kennedy (Staff Rep) & Debbie Yardley

Apologies:

Gretchen Stone, Nick Crawford, James Stainton

Absent:

1. **1. Karakia**
- 2.
3. There has been a high level of disruption in June due to the rotating teacher strikes. James Petronelli acknowledges the hard work of Mikaere, the teachers, support staff and students. The Board wishes everyone a well deserved holiday break in July.
- 4.
5. **2. In-Committee Correspondence and General Correspondence**
6. *42/2023 Move THAT in terms of Section 47 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this meeting because the Board wishes to discuss matters relating to staff and students for the reason that discussion of these matters in public would infringe on the privacy of a natural person under Section 9 (2) (a) of the Official Information Act. - James Petronelli/carried unanimously*
- 7.
8. *The meeting moved into In-Committee at 6:03 pm.*
9. *The meeting moved out of In-Committee at 6:09 pm.*
- 10.
11. **General Correspondence**
12. The Board briefly discusses the school's Roll Return numbers as at June 1. In 2022, the roll was based on 370 students and this year it's based on 420. These enrollment numbers mean our staffing will remain at a similar level to 2022.
- 13.
14. *43/2023 Move THAT the in-committee and general correspondence is received. - James P / Mikaere carried*
15. **3. Sub-Committee Reports – Property & Finance**
- 16.
17. It's business as usual as for the majority of the Property & Finance Report and the Principal takes these documents as read by the Board.

- 18.
19. Mikaere updates the board on the ongoing repair of the school lift.
20. The Board discusses the renewal of the high school's contract with the Waiheke Recreation Centre Trust and agrees to renew the contract for an additional 20 years based on the original contract end date: 31 December 2022.
- 21.
22. ***44/2023 MOVE that the board approve the payment of invoices from 1 May to 31 May, 2023 for \$134,212 plus GST - Jayme / James S carried***
- 23.
24. ***45/2023 Move That the board accept the Waiheke Rec Centre Trust renewal request extending the lease for a further 20 years from 31 December 2022 - 31 December 2042. - Rebecca / Mikaere carried***
- 25.
26. ***46/2023 Move THAT the Board approve the Finance & Property Report dated 21 June, 2023 - Debbie / Nesrin carried***
- 27.
28. ***47/2023 Move THAT the Board approve the Finance & Property Meeting Minutes dated 21 June, 2023 - James P / Nesrin carried***
- 29.
30. **3. Sub-Committee Reports – Health & Safety**
31. Mikaere clarifies the school's procedure for if a student was to sustain an injury at an away game.
- 32.
33. ***48/2023 Move THAT the board accept the Health & Safety Meeting Minutes dated 16 June, 2023 - Debbie / Carmen carried***
- 34.
35. **4. The Principal's, Academic & Pastoral Reports**
36. The Principal's Report shows teacher's strike action has now ceased.
37. Our school wide Puanga celebrations on 22 June were a great success.
38. The first of two Year 9 Mountain Trips is away this week. The second Mountain Trip will take place in Week 1 of Term 3.
39. Changes came into effect in 2023 regarding the Principal's Appraisal. Instead of being appraised, all Principals are now part of a Professional Growth Cycle
40. There is a paid union meeting this FRI 30 June so school will end at 12.20pm.
41. Mikaere has joined the Executive Board of the Kōtui Ako Virtual Learning Network (previously called HarbourNet).
42. The Pastoral Report shows student attendance has improved, although Weeks 8 and 9 were highly impacted by the rolling teacher strikes.
43. The Board acknowledges the 4 stand downs since the last Board Meeting.
- 44.
45. ***49/2023 Move THAT the Board approve the Principal's, Academic and Pastoral Reports - Debbie/Jayme carried.***
- 46.

47. **5. Minutes from the Previous Board Meeting**
- 48.
49. *50/2023 Move THAT the Board Meeting Minutes submitted for the board meeting held on 1 June 2023 are true and correct. – James P/ Carmen carried.*
- 50.
51. *51/2023 Move THAT the board meeting In-Committee Meeting Minutes submitted for the board meeting held on 1 June 2023 are true and correct. – Mikaere/Jayme carried*
- 52.
53. **6. Additional Agenda Items**
54. Mikaere provides the board a brief update on the annual Lockdown Drill conducted by Harrison Tew on 29 May 2023.
55. The Ministry of Education has created a Board Code of Conduct template for use in NZ schools - if schools require a template. It's very similar to the existing Board Code of Conduct our Board signed back in February 2023.
56. There is a recommendation to the Board that Infratel be contracted to repair the 2nd floor guttering above the A-Block deck. Whenever it rains a large amount of water overflows onto the decking below. The Board is in favour of these repairs. The work will begin next week and be completed during the July School Holidays.
- 57.
58. *52/2023 Move THAT the board appoints Marie Bliss as the Returning Officer for the Board Student Election taking place this September. - Ella / Carmen carried*
- 59.
60. James Petronelli speaks to the fact that the WaiCoL is focused on engagement, retention and staff wellbeing. The Board chooses to acknowledge the hard work of the Waiheke High School teachers and support staff with a gesture of thanks. The Board settles on gifting every staff member a \$20 Countdown Voucher at a morning tea on the final day of Term 2. James Petronelli will also compose a letter of thanks to be sent out to all staff.

The meeting closed at 7.23pm with a karakia.

The next Board Meeting will be held on WED 23 August, 2023.

Summary of Actions:

- There are no actions from this meeting.