

Meeting Minutes of the Waiheke High School Board

Wednesday 26 March 2025 at 6:00pm

Present: Emilie Dick, Gretchen Stone, Carmen Parahi, Nick Crawford, Atareta Hohaia, Cameron Flude, Nesrin Kennedy, James Stainton,

Guests: Nick and Blair

Apologies: James Petronelli, Rebecca Daly-Peoples, Debbie Yardley

Absent:

Meeting opened at 6.03pm

1. Karakia and mihi mihi

Nick and Blair mihi whakatau in gifting us Atareta from Piritahi Marae as pae korero.

The members of Board Mihi mihi to Atareta, Blair and Nick.

2. In-Committee Correspondence and General Correspondence

28/2025 Move THAT in terms of Section 47 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this meeting because the Board wishes to discuss matters relating to staff and students for the reason that discussion of these matters in public would infringe on the privacy of a natural person under Section 9(2) (a) of the Official Information Act.

- All

The meeting moved into in-committee at 6.25pm

The meeting moved out of in-committee at 7.07pm

BoT would like to see a road map of what is prioritised, costs, and timeframe. Critical projects, and modernisation with regards to IT.

34/2025 - Recommendation that the Board receives the Cyclone Technology audit and the potential digital projects, potential cost and rationale, as part of Correspondence received.

- Nesrin / Emilie

3. Sub-Committee Reports – Property & Finance

Cash flow analysis and monitoring of budgets has been requested.

Read the cyclical maintenance email from Rachael Wheeler.

Cash in the bank does not equal surplus, money has been put aside for painting.

35/2025 - That the board approves the Finance & Property Report dated 20 March 2025

- Carmen/James

36/2025 - That the board accept the Finance & Property Meeting Minutes dated 20 March 2025

- Emilie / James

Invoices from providers over \$5000 in a month must come through the Finance committee.

37/2025- Recommendation that the board approves payment of invoices from 1 January to 28 February 2025 for \$219,601 plus GST

- Carmen / Nick

Separate budget (Profit and Loss) for Allison Road properties

38/2025 -Recommendation that the board approves upgrading the kitchen in the two Alison Road houses using FJC Ltd at a quoted cost of \$26,465 plus GST

- James/Carmen

4. The Principal's, Academic and Pastoral Reports

Cameron has produced an annual plan.

Cameron will update BoT in BoT meetings.

Equal employment opportunities policy, Cameron feeling assured about BoT understanding of policy.

Roll return, funding to teacher to 4B te reo maori - See mahi for Cameron

Literacy eAsTTle results to be reported in the next BoT report. - See mahi for Paul

Attendance data Present/Justified/Unjustified - See mahi for Paul

Pastoral incident (Year 9 breakdown)- See mahi for Paul

Why are Māori Year 11 students not engaged? What can we do? - See mahi for Paul

39/2025 That the board approve the Principal's, Academic & Pastoral Reports for Mar 2025

- James/Nesrin

5. Minutes of the previous meetings

40 / 2025 That the board accepts the previous Meeting Minutes dated 26 February 2025 to be true and correct.

- Cameron/Carmen

6. Additional Items

Defer item 1 and 5.

41/2025 That the board approve the 2025 Annual Plan

- James / Nick

Development PLD for Cameron and assurance for the BoT.

Cameron to go back to PLD provider about a specific plan rather than a general one.

42/2025 That the board approves the expenditure for Principals PGC (over delegation).

Deferred

Mahi for Cameron:

- Check funding for te reo maori delivery.
- Review offer of mentorship from M Leach

Mahi for Paul:

- Literacy eAsTTle results to be reported in the next BoT report.
- Attendance data Present/Justified/Unjustified
- Pastoral incident (Year 9 breakdown)
- Why are Māori Year 11 students not engaged? What can we do?

Mahi for Carmen

- Update BOT about sign