

CONFIRMED MEETING MINUTES

Meeting Minutes of the Waiheke High School Board

Wednesday 4th December 2024 at 6:00pm

Present:

James Petronelli (Presiding Member), Cameron Flude (Principal), Carmen Parahi, Emilie Dick (Student Rep), Nesrin Kennedy (Staff Rep), Debbie Yardley, Gretchen Stone, Rebecca Daly-Peoples

Guest: Josh

Apologies: Nick C, James S,

Absent:

1. Karakia

2. Community Health Consultation

Charlotte Willson presented her community consultation document.

Recommendations:

Increase parent involvement and engagement in Health related matters at Waiheke High School. Include health teachers, pastoral leaders, SLT, student support services. Educate and inform.

Review topics, ensure alignment with information gathered about gaps from student services.

Continue consultation more regularly than bi-annual. Meet immediate needs rather than waiting for the legal review period.

BOT are interested in implementation and review and would like to hear back from Charlotte within a year.

2. In-Committee Correspondence and General Correspondence

91/2024 Move THAT in terms of Section 47 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this meeting

because the Board wishes to discuss matters relating to staff and students for the reason that discussion of these matters in public would infringe on the privacy of a natural person under Section 9(2)(a) of the Official Information Act.

- James Petronelli /carried unanimously

The meeting moved into in-committee at 6.17pm

The meeting moved out of in-committee at 6.32pm

No Correspondence received

3. Sub-Committee Reports – Property & Finance

- Nick Crawford summarises the Finance & Property Report and meeting dated 27 November 2024
 - Painting quote with wooden windows factored in.
 - Budget still over, but confident it will creep back.
- Action Item: Financial obligation of school houses (MoE owned).

93/2025 -That the board approves payment of invoices from 1-31 October 2024 for \$ \$52,233 plus GST - Yes JP 2nd KER

94/2024 That the board approves renewal of bore consent. - Yes CP 2nd JP

95/2024 That the board approves the Finance & Property Report dated 27 November 2024 - Rebecca / Emily

96/2024 That the board accepts the Finance & Property Meeting Minutes dated 27 November 2024 - GS Yes / KER 2nd

98/2024 - That the board approves SB Painters painting proposal and quote for the first stage of works to be completed over the summer period 24/25 - painting of B Block rooms and D1/D2 for \$125,060 plus GST. Scaffolding cost is a further \$16,850 plus GST. Total cost \$141,910 plus GST. - Yes - JP / 2nd KER

3. Sub-Committee Reports – Health & Safety

- There are no questions regarding the minutes from the Health & Safety Meeting from 22 November 2024.

97/2024 That the board accepts the Health & Safety Meeting Minutes dated 22 November 2024 - Rebecca / Nesrin

3. Sub-Committee Reports - Uniform

- Preliminary meeting has occurred with the subcommittee.

- JP would like to establish the purpose of this group
- There is a need for clear separation of management and governance in this space

4. The Principal's, Academic and Pastoral Reports

- The Principal's Report shows a large number of goals as being complete.
- Cameron would have liked to have got a student leadership group going in a more functional way.
- Some goals will roll into 2025; Pedagogy aligned to curriculum levels
- Strat Plan 2025. Most groups have been consulted and our consultant is collating results.
 - 61 - Parents
 - 48 - Feeder schools
 - 125 - Students
 - 22 - Staff
 - Waiting for PNK and maori whanau
- There have been 2 stand downs since the previous Board Meeting.
- PNK will present at first BOT meeting (Strategy) - Action Carmen
- James passes on thank you to staff for senior prize giving.
- Progress in reading - updated eAsTTle data
- Rotary initiative to grow reading
- Approx 100k in Learning Support from Ops.
- Literacy programme for our low level learners.
- ED: Anecdotal experience about transition from primary to intermediate that reading and spelling lists/practice falls away
- General feeling is school is quite settled.
- ACTION ITEM: FLU - home stays and international stories in local newspapers.

98/2024 Move THAT the Board approves the Principal's, Academic and Pastoral Reports - Debbie / Cameron carried.

5. Minutes from the Previous Board Meeting

- Clarity of positions for Uniform committee

99/2024 Move THAT the Board Meeting Minutes submitted for the board meeting held on 30 October 2024 are true and correct. - Carmen / Rebecca carried.

100/2024 Move THAT the board meeting In-Committee Meeting Minutes submitted for the board meeting held on 30 October 2024 are true and correct. - JP / Debbie carried

6. Additional Agenda Items

- No questions
- No questions
- Approved James / 2nd James
- EOTC - Clarity to parents about EOTC responsibility when taking students to events.
- No further ahead with D7 - Carmen to follow up.

Meeting closed at 7:23pm with a karakia.

The next Board Meeting will be held on Wednesday DATE MONTH, 2025.

Summary of Actions from this meeting:

ACTIONS: Cameron Flude

- Financial obligation of school houses (MoE owned)

ACTIONS: Board Secretary

ACTIONS: Carmen

- PNK will present at first BOT meeting (Strategy)