

CONFIRMED MEETING MINUTES

Meeting Minutes of the Waiheke High School Board

Wednesday 5th February 2025 at 6:00pm

Present:

Cameron Flude (Principal), Carmen Parahi, Emilie Dick (Student Rep), Nick Crawford, Nesrin Kennedy (Staff Rep), Debbie Yardley & James Stainton

Guest:

Apologies: James Petronelli, Gretchen Stone, Rebecca Daly-Peoples

Absent:

Meeting opened at 6.03pm

1. Karakia

2. In-Committee Correspondence and General Correspondence

No Correspondence received

3. Call for Nominations for the new year

- Nominations for Board Chair - Carmen Parahi
 - Nomination by Debbie
 - Carried by all

Motion 2/2025 That Carmen Parahi be Board Chair for 2025. Nominated by Debbie Yardley and carried unanimously.

- Nominations for Deputy Board Chair
 - Carmen nominates James S
 - Carried by all

Motion 3/2025 That James Stainton be Deputy Board Chair for 2025. Nominated by Carmen Parahi and carried unanimously.

- Nomination of the Property & Finance Sub-Committee Chair
 - James nominates Nick
 - Carried by all

Motion 4/2025 That Nick Crawford be Chair of the Property and Finance Subcommittee for 2025. Nominated by James Stainton and carried unanimously.

Carmen acknowledged the 7 years of service of James Petronelli. His leadership and sacrifice.

4. All Board Members to sign and affirm the following documents for 2025:

- The WHS Board Code of Conduct - Signed by seven of ten members
- The WHS Conflict of Interest Register - Signed by seven of ten members

5. Minutes of the previous meetings

- Nesrin accepts BOT minutes, seconded by Debbie
- Debbie accepts in committee minutes, seconded by Emilie

Motion 5/2025 That the Board accept the 4th December 2024 general minutes with amendments (see action item BOT secretary below). Accepted by Nesrin Kennedy and seconded by Debbie Yardley.

Motion 6/2025 That the Board accept the 4th December 2024 in-committee minutes. Accepted by Debbie Yardley and seconded by Emilie Dick.

6. Additional Items

- Paul to be returning officer for student election
- Nominated by Cameron, seconded by James S

Motion 6/2025 That the Board nominate Paul Knighton as Board Secretary for the September 2025 Student Representative election. Nominated by Cameron Flude and seconded by James Stainton.

Waiheke High School EOTC Safety Management Plan 2025

- Accepted by Carmen
- Seconded by James S

Motion 7/2025 That the Board accept the Waiheke High School Safety Management Plan 2025. Accepted with amendments (see action item Rebecca Rose) by Carmen Parahi, seconded by James Stainton.

Meeting closed at 6.33pm with a karakia.

The next Board Meeting will be held on Wednesday 26 February, 2025.

Summary of Actions from this meeting:

ACTIONS: Cameron Flude

- Cameron to check the minimum requirements of elected BOT members.
 - FLU: Our current policy is to have a BoT of 5 elected members, a student rep, a staff rep and the principal. All others should be co opted and that number can never exceed the number of elected members.

ACTIONS: Board Secretary

- BOT secretary to amend minutes December - Nick, James S, Jayme absent

ACTIONS: Rebecca Rose

- Comment or mark up where changes have been made.
- Check the link for inclusive education and health and safety management (number 4).