

Confirmed Minutes 25 February 2026

Meeting Minutes of the Waiheke High School Board

Wednesday 25 February 2026 at 6:00pm

Present: Cameron Flude, James Stainton, Atareta Hohaia, Isaac Thorpe, Thorpe, Paul Knighton, Dillon Ratima, Jennie England

Apologies: Huia Pocklington, Jordan Clarke, Jerome Buckwell

Meeting opened at 6:03pm

1. Karakia

2. Board Co-Opting of Gretchen Stone (Education Lawyer)

Cameron does an introduction of Gretchen and her legal expertise.

Gretchen steps out while the Board has a korero.

Motion : Recommendation that the Board Co-opt Gretchen Stone as legal advisor

- *Accepted by Cameron / Seconded by Paul - all in favour*

3. Action from previous meeting 6:11pm

a. [Ngāti Pāoa Iwi Trust agreement](#)- Cameron asks the Board for consent to draft a letter collectively with Waiheke Primary and Te Huruhi Primary Schools asking for clarification of cost and services rendered - Board approved letter to come back to the Board before signing agreement.

b. Student Election date to be scheduled 24 September 2026 - best to be done after exams.

c. Delegations of last meeting- agreed on last meeting Cameron to amend documents

6 : 23pm - In-Committee Correspondence

02 / 2026 Move THAT in terms of Section 47 of the Local Government Official Information and Meetings Act 1987, the public be excluded from this meeting because the Board wishes to discuss matters relating to staff and students for the reason that discussion of these matters

in public would infringe on the privacy of a natural person under Section 9 (2)(a) of the Official Information Act.

7:16pm - out of In-Committee

4. General Correspondence

1. **Cameron advising Board members that the Akl Regional Exec Election-Te Whakaroputanga Kaitiaki Kura o Aotearoa New Zealand School Boards Association- Nominations opened for anyone who is interested**
2. [Staff Scholarship Application](#)- after discussion the Board has no problem with the intent but would like Gareth to provide a more formalized proposal- **Cameron to action**
3. **EOTC Review - Jennie / Huia looked over and approved Y8 Motuihe Camp, Tawharanui, EOTC AMP/SMP**
4. **Dillon discuss communication concerns between Kura-Whanau - Discussion about process of timetable schedule - Board agrees that the communication between Kura and Whanau should be taken up with Management**

5. Sub-Committee Reports

- a. [Finance & Property Report](#) dated 17 February 2026- Jordan raised a few questions
 1. Did the final 2025 report include the 75,000.00 owed by the Rec Centre?
 2. In November 2025 \$455.00 was paid to Island Coffee. Is it the best use of funds? Does the school supply coffee for staff?
 3. November 5th - question the Education Perfect bill for just under 16,000.00

Jordan asked for the questions/comments to be passed along to the Board but was happy to recommend approval of November, December payments and agree with the 2026 budget.

The 75,000.00 will be left for Rachael Wheeler to comment on,
Paul explained - the Edu Perfect platform bill is for Year 7-10 and Year 11 Maths it is based on student numbers. School has been slowly cutting down but still widely used in Maths and Science. May be a government refund as they announced in January that they are funding education perfect for Maths Year 9. Not sure of details
The coffee machine was donated by the previous Board for the staff and agreed to pay for the coffee. It would not be good for the staff morale to discontinue the purchase of coffee.
- b. EOTC Sub-Committee summary for February 2026 - none at the moment

Motions required:

- **Recommended that the Board approves the Finance & Property Report dated 17 February 2026**
 - Accepted by James / seconded by Paul - All in favour
- **Recommended that the Board accepts the 2026 Budget**
 - Accepted by Isaac / Seconded by Dillion - All in favour

6. Principal's Report (including Pastoral and Academic)

- a. [Principal Report](#) for February 2026
- b. [Academic Report](#) for February 2026
- c. [Pastoral Report](#) for February 2026
- d. [Annual Plan 2026](#)draft

Motions required:

- **Recommended that the Board approve the Principal's, Academic, and Pastoral Reports**
 - Accepted by Cameron / Seconded by Isaac - all in favour
- **Recommended that the Board approve the annual plan for 2026**
 - Accepted by James / Seconded by Dillon - all in favour

Motions required:

- **Recommendation that the Board accepts the previous Board Meeting Minutes**
dated 04 February 2026 to be true and correct
 - Accepted by Cameron / Seconded by Atareta - all in favour

8. Additional Agenda Items

- a. [Attendance Management Plan 2026](#) - MOE info
- b. Date for BOT strategy workshop- *scheduled for March 12, 2026 at 7:00pm*
- c. Changes to Maori equity report - *Dillon to Action*

Motions required:

- **Recommendation that the Board accepts attendance management plan for Waiheke High School**
 - Accepted by James / Seconded by Dillon - all in favour

9. Meeting closes with Karakia at 9:00pm